

Co-Contribution Fee Schedule for Skills Assure Supplier Program - Career Boost General Training Pathway 2025 - 2028

The Career Boost Program provides eligible individuals with access to one subsidised training place in selected Australian Qualifications Framework (AQF) Certificate IV level or above qualifications and priority skill sets under the Career Boost General Training Pathway. Skills Assure Supplier (SAS) refers to a registered training organisation that has been pre-approved by the Department of Trade, Employment and Training to deliver publicly funded training and assessment services for the program. Competency Training has received Skills Assure Supplier approval.

During the pre-enrolment process, a Competency Training representative will guide you through an induction session where you will learn about your co-contribution fees and receive a copy of the [Student Handbook](#). Together with the Competency Training funding co-ordinator, you will complete an application form that records important details about your training journey, including your contribution fees, class intakes, assessment options (such as RPL), and the expected timeframes for completing your training. This process is designed to ensure your training plan supports your goals and individual learning needs.

Under the Career Boost General Training Pathway funding program, eligible students are required to pay a co-contribution fee as part of their enrolment and contributes to the cost of the training.

Co-contribution fees for this qualification will be invoiced in two stages:

- **30%** of the total fee will be invoiced upfront, covering the Recognition of Prior Learning (RPL) component that is self-paced and completed online
- The remaining **70%** will be invoiced prior to the commencement of the face-to-face training component.

Various methods are available for you to pay your fees including:

- Credit card payment – VISA or Mastercard
- Direct deposit
- Purchase Order – PO number required

Simply follow the instructions on your invoice or contact us for more information on 1300 872 585.

Refunds of student co-contribution fees are paid on a pro-rata basis and based on units of competency yet to be achieved. Student contribution fees will not be refunded for those units of competency that have been achieved. Students are required to request refunds in writing. Refunds will generally be processed within 28 days, please see cancellation and refund terms within the [student handbook](#).

The fee schedule provides an overview of contribution fees for eligible concessional and non-concessional students.

Qualification	Online and Campus Based			Student Co contribution fee per unit	Number of units	Funded Rate Non-Concessional	Funded Rate Concessional
UEE40420 Certificate IV in Electrical - Instrumentation	C	\$290	C	RPL \$20	Total 11 units 4 units via RPL online 7 units class-based training	\$7,182	\$8,721
				Face to Face \$30			
	NC	\$560	NC	RPL \$35			
				Face to Face \$60			

C = concessional, NC = non-concessional

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Eligibility Criteria

Eligibility Criteria to funding and concessional rates apply to students enrolling in qualifications funded under the Career Boost Program.

Enrolment

To be eligible for the Career Boost Program, individuals must:

- must hold a Certificate III in Electrotechnology Electrician qualification
- be aged 15 years or over, and no longer at school
- be a permanent Queensland resident
- be an Australian or New Zealand citizen or Australian permanent resident (includes humanitarian entrants), or a temporary resident with the necessary visa and work permits on the pathway to permanent residency
- not hold*, and not be enrolled in, a certificate IV or higher-level qualification (not including qualifications completed at school and foundation skills training).

Entitlement to concession

Concessional student status applies when:

- the student holds a Health Care, Veteran or Pensioner concession card issued under Commonwealth law, or is the partner or a dependant of a person who holds such a card and is named on the card;
- the student provides Competency Training with an official form under Commonwealth law confirming that the student, his or her partner, or the person of whom the student is a dependant, is entitled to concessions under a Health Care, Veteran or Pensioner Concession Card;
- the student is an Aboriginal or Torres Strait Islander (First Nations People)
- the student has a disability; or
- the student is an adult prisoner.

What is a Student co-contribution fee?

- A contribution to the cost of training and assessment services (called a co-contribution fee) must be made by students undertaking a certificate IV level and above qualification.

Note:

**Student eligibility exemptions have been identified by the Department of Trade, Employment and Training that students enrolling in the UEE40420 qualification may already hold a Certificate IV or higher-level qualification not funded through the Higher Level Skills Program or Career Boost Program for General Training.*

*** Training package qualifications are reviewed on 3-5 yearly cycles by industry skills councils. When a new qualification is released, Registered Training Organisations have twelve (12) months to transition existing students from superseded qualifications and commence enrolment in the new qualification. When a new training package is released, Competency Training commences redevelopment of its programs to ensure delivery of the most current qualification within six months of its release. For up to date information on the currency of these qualifications including any changes to transition periods, see www.training.gov.au.*